



## Minutes of the Rodney College Board Meeting 19<sup>th</sup> February 2025

Held at the home of Jason & Jo Warahi

**Present:** Jason Warahi (Presiding Member), Edwina Came, Rachel Brierly, Laurence Caltaux (Principal), Charlotte Eyre, Kent Watson-Walker, Dayshin Para.

**Meeting opened:** at 6.40pm Jason opened the meeting and welcomed members to the first meeting of the year. Special welcome was extended to new principal, Laurence Caltaux. A delicious meal was provided for members to enjoy as it was the first meeting of the year.

Jason advised members that as the national triennial school board elections will take place in September this year the annual election of the board chair does not take place, and the current chair remains in place.

Jason reminded members that questions on any agenda items and discussion held at board meetings are always welcome.

**Apologies:** James Hackett

**Declarations of Interest:** None

**Minutes of the previous meeting:** The minutes of the meeting held 6<sup>th</sup> November 2024 were confirmed as a true record.

**Moved: Jason, Seconded Kent. Carried 001/19 Feb 2025**

**Matters Arising:**

Kubota Utility Vehicle – Jason confirmed that the request for a quote to be sourced from Alan Brierly, Norwood Farm Machinery in Whangarei was obtained.

**Correspondence:** Received by Jason – ‘Comedy for a Cause’ fundraising opportunity. Members agreed it would be for management to consider.

**Principal’s Report:**

School Roll is 323

Laurence spoke to his report which included 2024 NCEA data.

Staffing update – interviews are progressing well for the Woodtech vacancy following the sudden passing of Michael Pieters in January. We are fortunate to have a recently retired tech teacher from Whangarei Boys to cover the position while the appointment process is concluded.

The principal’s report was moved:

**Moved: Laurence, Seconded Charlotte. Carried 002/19 Feb 2025**

**Finance:**

Finance Reports

The meeting reviewed the reports and approved accounts for November 2024. \$228991.73

**Moved: Jason, Seconded Edwina. Carried 003/19 Feb 2025**

The meeting reviewed the Interim Dec reports and approved accounts for December 2024. \$1415499.47

**Moved: Jason, Seconded Charlotte. Carried 004/19 Feb 2025**

**Policy:**

SchoolDocs Term 1 Review information is available on the website now. Members were reminded to go online and review board policies for review. Email any queries or recommended changes to Laurence. This will then be included on the agenda for the following board meeting.

Delegation of Duties to the Principal – board approved the Delegation of Duties to the Principal.

The updated version of the SchoolDocs document is to be emailed to members.

**Moved: Edwina, Seconded Rachel. Carried 005/19 Feb 2025**

**Property Report:** – Laurence provided a verbal update on the AMS DQL project works carried out over the Christmas break by our CML contractors. This included full refurbishment to the Music classroom including the band room and foyer area behind the stage. The gym change rooms were gutted and received a full upgrade with new shower partitions and flooring. This stage of the project is scheduled to be completed early March meaning teachers and their classes are needing to be relocated as best we can to other room available. New aluminium windows are about to be installed in the engineering room and this will be followed by new windows in F 1 & 2. Next up, scheduled for the first term holiday break, is installation of an air & fume extraction system to the glue and paint room in the Woodtech room along with repairs to the wooden floor followed by full sanding and polyurethaned.

**Health and Safety Report:** No incidents to report.

**Strategic and Annual Plan:**

**General Business:**

ERO Visit - Members were reminded of the ERO review this term. The date of the meeting between ERO and the board will be emailed as soon as it is provided. Members will also need to meet to complete the Board Assurance document required by ERO. Laurence will email the date.

Board Communication – comment was made that board members did not receive notice about the recent death of Woodtech teacher, Mr Pieters, instead finding out through social media sites. It was felt as his employer, board members should have been formerly notified.

Board training opportunities – Edwina mentioned there are several very good board training seminars available on the NZ Board Association website – formerly NZSTA.

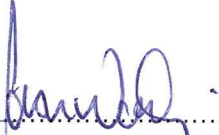
**The meeting closed at 7.30pm**

**The year’s meeting dates will be emailed to members.**

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**DATE OF NEXT MEETING:** 6pm 26<sup>th</sup> March 2025.

Signed as a true and correct record of proceedings.



..... Jason Warahi  
Presiding Member,  
Rodney College Board

